



### **Draft Business Meeting Minutes, February 10, 2021**

**BVFF Committee:** Molly, Carsen Smith, Commissioner Chair Bill Tubbs, Chief Eric Andrews and Karen (recorder) were present.

Invoices for quarantine lost wages for Heisel, P. Anderson, J. Rozelle, Turner, Kloes, Doran, C. Smith, and Walker were approved. Amounts invoiced were based on average daily earnings for the previous 3 months.

The meeting was called to order at 7:10 pm on video conference using Zoom app, with a link posted for public access. Present were Commissioner Chair Bill Tubbs, Vice Commissioner Chair Pat Sample and Commissioners Michelle Adie, Molly Olson, Doug Rupp and Leigh Christianson. Also present were Chief Eric Andrews, Assistant Chief Ernie Walters, Division Chiefs Jarrod Spence and Joe Simmons, Captains Scott Coulson and Brandon Vargas, and Secretary Karen McPeters (recorder).

**Public Commentary:** No public

### **EXECUTIVE**

**COVID REPORT** – Snohomish County fire agencies are working with DEM and the Health District to help vaccinate Snohomish County residents. The fire service has taken on the mass drive in sites at Arlington and Monroe and the vaccinating of adult care homes. Clinics and Seattle visiting nurses are working the walk in locations. Currently our Command trailer has been deployed to the Arlington Airport site. We have several EMS personnel that have completed the training to be a vaccinator and will be working the sites as requested. This is outside the normal duties of our personnel and we will be utilizing temporary employment contracts to pay our personnel for this work.

**Non Voted Bonds** – We have sent in our application for the state LOCAL loan program.

**Staff Retreat** – The department officers held the annual staff retreat at which time we reiterated our mission statement, reviewed last year's goals and looked at 2021 goals.

**Traffic Concerns** - I sent a letter to our local, county and state legislatures regarding concerns about traffic on our back roads that spills over from SR 2. I wanted them to have it on record that we are impacted by the traffic situation.

### **OPERATIONS**

**COVID-19 PPE grant** – No update on the COVID-19 grant this month.

**Station repairs** – Work has begun on repairing the Station 53 kitchen area.

The plans are still in the works with lawhead architects for the remodel of Station 54 and hopefully will be finished prior to the completion of the station 53 kitchen area work.

**Assistance to Firefighter Grant Program:** We are working on an AFG grant to hopefully fund new extractors (commercial washers), ultrasonic cleaners and vehicle exhaust systems for station 53 and 54.

The department, if awarded the grant, would be responsible for 5% of the total cost.

**Apparatus Repair:** Engine 54 (Pierce) and Tender 55 are in the process of being repaired. The repairs have been delayed due to a parts shortage and the cost difference between the estimates that Hughes Fire Equipment produced and the insurance company estimates.

The estimated time of completion of the repairs is still a few months away.

**New Engine Purchase:** The Engine Committee is scheduled to meet this Thursday and work on the spec for the new (demo) engine and to establish a specification for any future engine purchases.

## **SUPPORT SERVICES**

**Training** – More than 550 training assignments and over 1100 hours of training were completed last month through the new new online training portal Target Solutions.

**ESTA Academy** – The Hybrid EMT academy is going well- EMS can expand on this.

A hybrid Wildland Firefighter class was held, partnered with EVCC, on the 5<sup>th</sup> with 27 students.

We have often recruited a number of members through these classes.

The fire academy finally completed their final testing, which was postponed due to COVID, incurring extra costs due to the extra gear rental time.

**Training Facility** – The facility is operating well. With SRVR currently using the facility the skid steer has been a big help. United Rentals asked if they could put a banner up in support of the volunteers.

## **IT –**

New Modems have been installed on the LifePak 12s to enable more streamlined and easier connection to complete EMS reports easily.

ESO fire is now up and running for incident reports.

Starlink internet has been ordered to be used at Station 55. The preliminary cost of \$99 dollars has been paid and once they go live later this year hopefully we will be chosen to receive this service.

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Three new MDCs have been installed replacing outdated MDCs and an iPad has been purchased for service in T54.

New copiers were ordered and will arrive Friday combining the accounts from prior SCFD28 with Sky Valley Fire.

**CV54** – The trailer has been deployed in Arlington at the airport. Originally scheduled for a few days, it now looks like it may be deployed for the next 3-6 months, for the duration of administering vaccinations.

## EMS

Covid Vaccinations - Over 20 members received their first vaccination, and many have received their second.

EMT Training - We are  $\frac{1}{3}$  of the way through class, and the students are doing well considering the COVID challenges. The entire class was fit tested for N95 masks in preparation for clinical time at the ER.

Continuing EMS Education - Target Solutions are up and running. Assignments for January and February have been assigned for both ALS and BLS providers. More information is needed from Snohomish County as to how we continue in March.

Multiple ALS and BLS providers have applied for recertification through Snohomish County EMS.

CPR Training - Trained 10 new instructors, recertified 3 instructors.

EMS apparatus replacement committee - Recruitment email was sent out by Captain Wenzel.

Paramedic scheduling - Transitioning from Aladtec to Crew Sense.

Ski Medic program up and running without issue.

Created job descriptions for MSA, MSO and Paramedic,

Added modem to the LifePak15 for more reliable transmission of data to ESO

Secretary's Report

The Systems Design report and run totals are available for review.

Budget

Currently at 21%.

Minutes: Michelle moved to approve the January minutes. With a second from Molly, the motion passed unanimously.

Vouchers: Bill moved to approve vouchers 60 through 106 for \$72,364.50, and 107 through 121

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for \$15,985.39. With a second from Michelle, the motion passed unanimously.

Payroll: Bill moved to approve payroll in the amount of \$109,764.90. With a second from Pat, the motion passed unanimously.

#### Discussion Items

Leigh attended the Sno-Isle Commissioners' meeting, and reviewed issues covered. COVID vaccination pop-up clinics were discussed.

Next meeting March 10, on Zoom.

Adjournment 7:40 pm

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